

ANNO SCOLASTICO 2014-15

Programma di inglese - classe V D SIA

Dal testo "In Business" digital edition , di F. Bentini, B Richardson, V. Vaugham, ed. Pearson Longman **le unità 3, 4, e 5** della sezione Business Theory, **le unità 4, 5, 6 e 7** della sezione Business Communication, **le unità 2 e 3** dei Cultural Profiles.

Business Theory

Unit 3: International trade

- Documents in international trade
- Commercial invoice
- Certificate of Origin
- Delivery note
- Incoterms

Unit 4: Transport

- Transport
- Transport modes
- Forwarding agents
- Insurance
- Packing
- Transport documents
- The International Road Consignment Note
- The Air Waybill
- The Bill of Lading

Unit 5: Banking

- Banking services to businesses
- Accessible banking
- Methods of payment
- Statement of account
- Bank transfer
- Draft and Documentary Collection
- Letter of Credit

Business Communication

Unit 4: Offers and replies

- Offers
- Positive and negative replies to offers

Unit 5: Orders and replies, modification and cancellation of orders

- Orders
- Positive replies
- Negative replies
- Modification and cancellation of orders

Unit 6: Complaints and replies

- Complaints and replies

Unit 7: Reminders and replies

- Reminders and replies

Cultural Profiles

Unit 2: Land and climate

- United Kingdom
- United States of America
- The regions of England
- Scotland, Wales and Northern Ireland
- USA – Eastern regions
- USA – Western regions

Unit 3: People and history

- Who are the British?
- Milestones in British history
- Who are the Americans?
- Milestones in American history

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L'insegnante

Gli alunni

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